



SPRUCE PEAK

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PERFORMING  
ARTS CENTER

Technical Package

Rev. 1/15/2016

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## CONTACT INFORMATION

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### Lighting Supervisor

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## Directions to Spruce Peak Performing Arts Center

### From the Boston, MA Area

Take I-93 Northbound. This is a partial toll road. Exit to I-89 North, entering Vermont. Take exit 10 (Waterbury/Stowe). Turn right onto VT-100 N. Turn left onto VT 108 N/Mountain Road at three-way stop. Follow VT 108 for approximately 8 miles, before turning right into the Spruce Peak complex. Take your first left onto Hourglass Drive and the Performing Arts Center is on your right.

### From the New York, NY Area

Take I-95 Northbound. This is a partial toll road. After approximately 70 miles, take exit 48 to merge onto I-91 N, passing through Massachusetts and entering Vermont. Take exit 10N to merge onto I-89 N. Take exit 10 (Waterbury/Stowe). Turn right onto VT-100 N. Turn left onto VT 108 N/Mountain Road at three-way stop. Follow VT 108 for approximately 8 miles, before turning right into the Spruce Peak complex. Take your first left onto Hourglass Drive and the Performing Arts Center is on your right.

### From the New Haven, CT Area

Take I-91 Northbound. Entering Vermont, take exit 10N to merge onto I-89N. Take exit 10 (Waterbury/Stowe). Turn right onto VT-100 N. Turn left onto VT 108 N/Mountain Road at three-way stop. Follow VT 108 for approximately 8 miles, before turning right into the Spruce Peak complex. Take your first left onto Hourglass Drive and the Performing Arts Center is on your right.

### From the Montreal, QC, Canada Area

Take QC-133 Southbound, entering the United States and Vermont. Continue onto I-89 S. Take exit 10 (Waterbury/Stowe). Turn right onto VT-100 N. Turn left onto VT 108 N/Mountain Road at three-way stop. Follow VT 108 for approximately 8 miles, before turning right into the Spruce Peak complex. Take your first left onto Hourglass Drive and the Performing Arts Center is on your right.

NOTE: Many roads are seasonally closed, or routes may be changed due to weather. The use of GPS is not necessarily accurate. For notice of closures, and more detailed directions please contact the Box Office.

## Medical and Emergency Information

### Nearest Hospital

#### Copley Hospital

528 Washington Hwy

Morrisville, VT

(802) 888-8888

EMERGENCY ROOM SERVICES



### Emergency Numbers

DIAL 911 FOR ALL EMERGENCIES

Stowe Police Department (802) 253 7126

Stowe Fire Department (802) 253-4315

Lamoille Ambulance Services (802) 635-7724

Waterbury Ambulance Services (802) 244-5003

### Urgent Care

Stowe Urgent Care

394 Mountain Road Stowe, VT 05672-4678 (802) 253-2211

### Area Physicians

Stowe Family Practice

1878 Mountain Rd # 3

Stowe, VT

(802) 253-4853

Stowe Family Dentistry

1593 Pucker Street

Stowe, VT

(802) 253-4157

Dr. Robert C. Bauman  
(Optometrist)

1248 Rt 100S

Stowe, VT

(802) 253-6322

### Area Pharmacies

Oscos @ Shaw's

820 Rt 100S (Before I89)

Waterbury, VT

(802) 241-4115

Rite Aid

48 Congress St.

Morrisville, VT

(802) 888-2226

Waterbury Pharmacy

149 South Main Street,

Waterbury, VT

(802) 244-7701

## Area Information

### Hotels and Lodging

#### Stowe Mountain Lodge

7412 Mountain Road

Stowe, VT 05672

(802) 760-7400

(802) 253-3560

\*Gym Services

\*Spa Services

### Restaurants and Bars

#### Hourglass Lounge

Located in Stowe Mountain Lodge

#### Solstice Restaurant

Located in Stowe Mountain Lodge

For more area restaurants and bars, please go to <http://www.gostowe.com/thingstodo/dining/> for Stowe Area Association's recommendations.

### Post Office

#### United States Post Office

105 Depot Street

Stowe, VT 05672

(802) 253-7521

#### The UPS Store

112 South Main Street

Stowe, VT 05672

(802) 253-2233

### Gas Stations

#### Alpine Mart (Shell)

968 Mountain Road

Stowe, VT 05672

(802) 253-8932

\*Diesel Available

#### Maplefield's at Stowe (Mobil)

14 South Main Street

Stowe, VT 05672

(802) 253-8843

\*Diesel available but difficult to get to with large vehicles

#### Champlain Farms

1 North Main Street Waterbury, VT 05676(802)

244-8351

\*Diesel Available

**Banks**

**TD Bank**

39 Main Street  
Stowe, VT 05672  
(802) 253-7368

**People's United Bank**

1069 Mountain Road  
Stowe, VT 05672  
(802) 253-8525

**Hardware Stores and Lumber Yards**

**Stowe Hardware & Drygoods**

430 Mountain Rd.  
Stowe, VT 05672-5186  
(802) 253-7205

**Parker & Stearns, Inc.**

354 S Main St,  
Stowe, VT, 05672  
(802) 253-9757

**Morrisville Lumber**

785 Sylvan Park Road  
Stowe, VT 05672  
(802) 253-8516

**Music Stores**

**Guitar Sam**

71 Main St  
Montpelier, VT 05602  
(802) 229-0295

**Advance Music**

75 Maple St.  
Burlington VT 05401  
(800) 660-8652

**Groceries**

**Shaw's**

751 Maple Street  
Stowe, VT 05672  
(802) 253-4793

**Harvest Market**

1031 Mountain Road  
Stowe, VT 05672  
(802) 253-3800

**Mac's Market**

88 South Main Street  
Stowe, VT 05672-4871  
(802) 253-4576



## House Policies

- **Personnel:** A SPPAC Staff Member must be present in the theatre for ANY activity within the building.
- **Theatre Entrance:** All artist and personnel should enter through the single door located at the rear of the theatre.
- **Backstage Access:** Access is limited to authorized personnel of the artist and the SPPAC only. Any guests or visitors backstage must be approved by SPPAC prior to visitation.
- **Parking:** All performers, technical staff and artistic personnel will need to park in the G Lot (located south of the Arts Center). Any and all parking restrictions will be conveyed to the artist on the day prior of each event. The Handicap Accessible Lot just south of the Arts Center is for load-In and load-out only and may not be used by any personnel during rehearsals and performances. Please contact the Production and Operations Director to verify, as busy ski weekends can change this.
- **Marketing and Publicity:** Placement of any posters, flyers, etc. on or around the SPPAC is solely at the discretion of the SPPAC management. The artist shall not affix any materials to the building directly. All marketing materials for the event must be approved by the Executive Director and/or designated representative prior to distribution or general market release.
- **Telephone and Internet:** Telephone services are provided in the green room, and each dressing room. In addition, SPPAC provides high-speed internet connections (both Wi-Fi and Ethernet) throughout the facility.
- **Smoking:** Smoking within the building of the SPPAC is strictly prohibited. By Vermont Law, any smoking on the part of the artist must be done behind the Arts Center, 50' from the stage entrance and all butts must be properly disposed of.
- **Pyrotechnics:** In accordance with Vermont fire codes, no open flame or pyrotechnics are permitted without the permission of the Fire Chief; this permission must be obtained no later than 2 weeks before the contracted event date. No internal combustion engines of any kind may be used at any time inside the facility. If your production utilizes pyrotechnics of any kind, please contact the Production and Operations Director.
- **Food and Beverage:** Outside food may not be brought into the theatre during any rehearsal, performance, or event. All backstage food and beverage must be coordinated through the Production and Operations Director prior to the actual rental time in the facility.

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- **House and Lobby Opening:** The lobby is opened 1 hour prior to the scheduled time of the event, and the House is open to the patrons ½ hour prior to the scheduled time of the event. Any delay in the opening of the house, or the starting of the event is done at the discretion of the Production and Operations Director.
- **Liquor:** In accordance with SSPAC's liquor license and the Vermont Department of Liquor Control, no unauthorized alcohol may be brought into the facility, no alcohol provided through Food and Beverage may be removed from the building before, during, or after the event. Also, in accordance with the Vermont Department of Liquor control a bartender is required in the presence of any alcohol.
- **Illegal Substances:** Illegal drugs, controlled substances and non-authorized alcoholic beverages are not permitted in or on the property at any time.
- **Security:** Security is available at the request of the artist, and will be provided.
- **Stage:** Bolting or fastening to the stage floor is expressly forbidden. Any attaching to the stage walls must be reviewed with the Stage Operations Supervisor prior to approval. No taping, nailing, etc. in the dressing rooms, green room, or backstage walls is permitted.
- **House Curtains:** Nothing may be affixed to any of the draperies or soft goods in the SPPAC.
- **Cables and Wiring:** Any and all additional cables and wiring for lights, sound, and effects must be run safely along the floor, stage and house; in addition, cables and wiring should be taped down in the appropriate areas to maintain the safety of all parties; said safety is under the discretion of the Production and Operations Director.
- **Sound Check and Rehearsal:** No audience is permitted at scheduled rehearsals or sound checks without prior approval of both artist and SPPAC Production and Operations Director/Executive Director. In addition, SPPAC reserves the right to set the final volume levels for any sound in the facility.
- **Attire:** Any personnel required to be in the House and/or have contact with Patrons during the event, must be attired appropriately; this includes but is not limited to all black, no ripped jeans, t-shirts, etc.
- **Load In Shoe Policy:** During inclement weather, an "inside" and "outside" shoe policy will be put into effect in order to minimize the water and salt damage to the stage.
- **Cyclorama:** Please take caution during load in, load out and other activities taking place in proximity to cyclorama. It is fragile, expensive and very easily damaged.
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- **Breakdown and Load Out:** No breakdown of the stage or load out may begin until the House is deemed “clear” by a member of the SPPAC Staff. Upon load out of an event, all related equipment and material must be removed. Anything left in the building subsequent to an event will be disposed of. At the end of load out, SPPAC staff and the visiting artists will do a joint walk through to make sure that all visiting inventory is loaded out and accounted for.
- **Dangerous Activity:** Safety to persons and property is considered the most important rule of consideration. If at any time the wellbeing of staff, patrons or equipment is threatened or jeopardized, it is within the power of the SPPAC staff to terminate these actions immediately.

## Merchandise

Event merchandise is sold at the discretion of the artist. If the artist chooses to sell merchandise it will be sold in the Lobby of the Spruce Peak Performing Arts Center. Arrangements for tables, chairs, skirting, easels, power or related items can be made with the Front of House Manager.

The profit split of merchandise is an 80/20 split after Vermont State Tax if the performer chooses to have a member of the SPPAC Staff act as the Seller. If the artist provides his or her own Seller, the profit split of merchandise is 90/10. Unless otherwise dictated per contract.

House policy dictates that both a pre and post show count of inventory must take place; at the start of the event, and the closing of the lobby both the seller and SPPAC Staff must sign off on profit split and inventory.

Please note that there is no in house credit card machine available for merchandise, and the accepting of personal checks is done at the discretion of the artist.

Any inventory or material left behind after the load out of an event is subject to disposal. In addition, arrangements can be made to mail remaining inventory at the artist's expense.

## Stage Information

Please see attached Floor Plan and Section for more information.

### **Basic Overview**

The Spruce Peak Performing Arts Center stage is an open proscenium, platform stage, equipped with a tension grid allowing easy access to the lighting positions and circuits, in addition to the ability to hang stationary scenic elements.

### **Seating Capacity and Layout**

Seating Capacity: 400-480

- Standard setup seats 420.
- The seating capacity is made flexible through the arrangement of Box Seating (located both House Right and House Left) and Stage Seating.
- Box Seating may be adjusted to compensate for sight lines only under the permission of the Production and Operations Manager.

Maximum Room and Stage Occupancy: 649

### **Floor**

The stage floor is a sprung finished wood floor, finished in a flat ebony stain. Any bolting or fastening to the stage floor is expressly forbidden.

Upon artist request, the stage floor can be completely covered with Rosco Andagio black marley. The marley spans the entire proscenium opening and from the downstage edge of the stage floor upstage to the cyclorama. If the marley is to be used during a performance, Spruce Peak Performing Arts Center requests that no high-heeled shoes be worn by the artist.

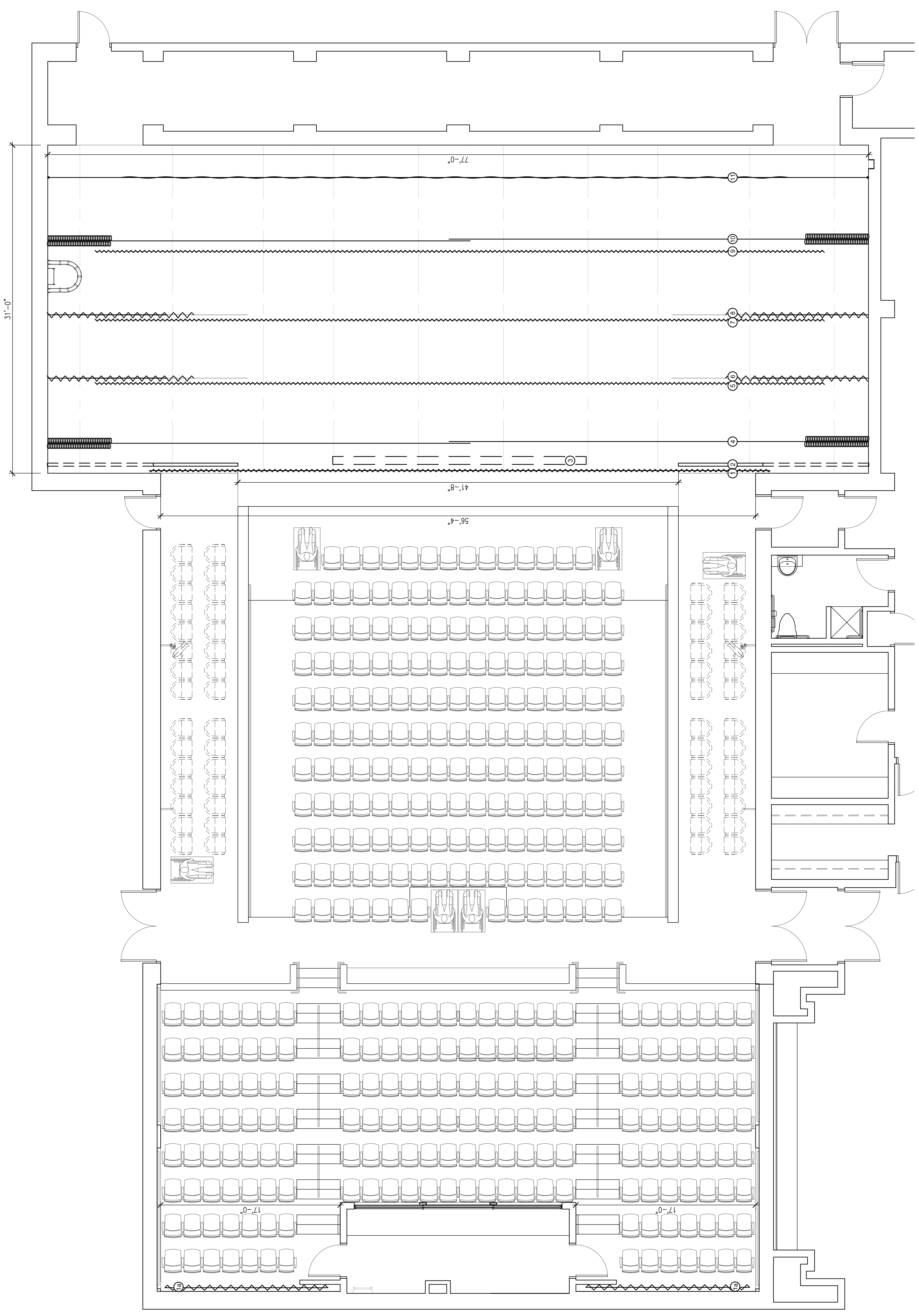
### **Stage Dimensions**

- Proscenium Opening: 56'4" wide by 24' high (this can be adjusted using the main drape or tracked wood panels)
- Stage Floor to bottom of Tension Grid: 26'6"
- Full Stage Width: 77'0"
- Stage Depth (Plaster Line to Back Wall): 31'0"
- Apron (Edge of stage to Plaster Line): 3'3"
- FOH Lighting Catwalk: -26'6" from the Plaster Line

### **Loading Access**

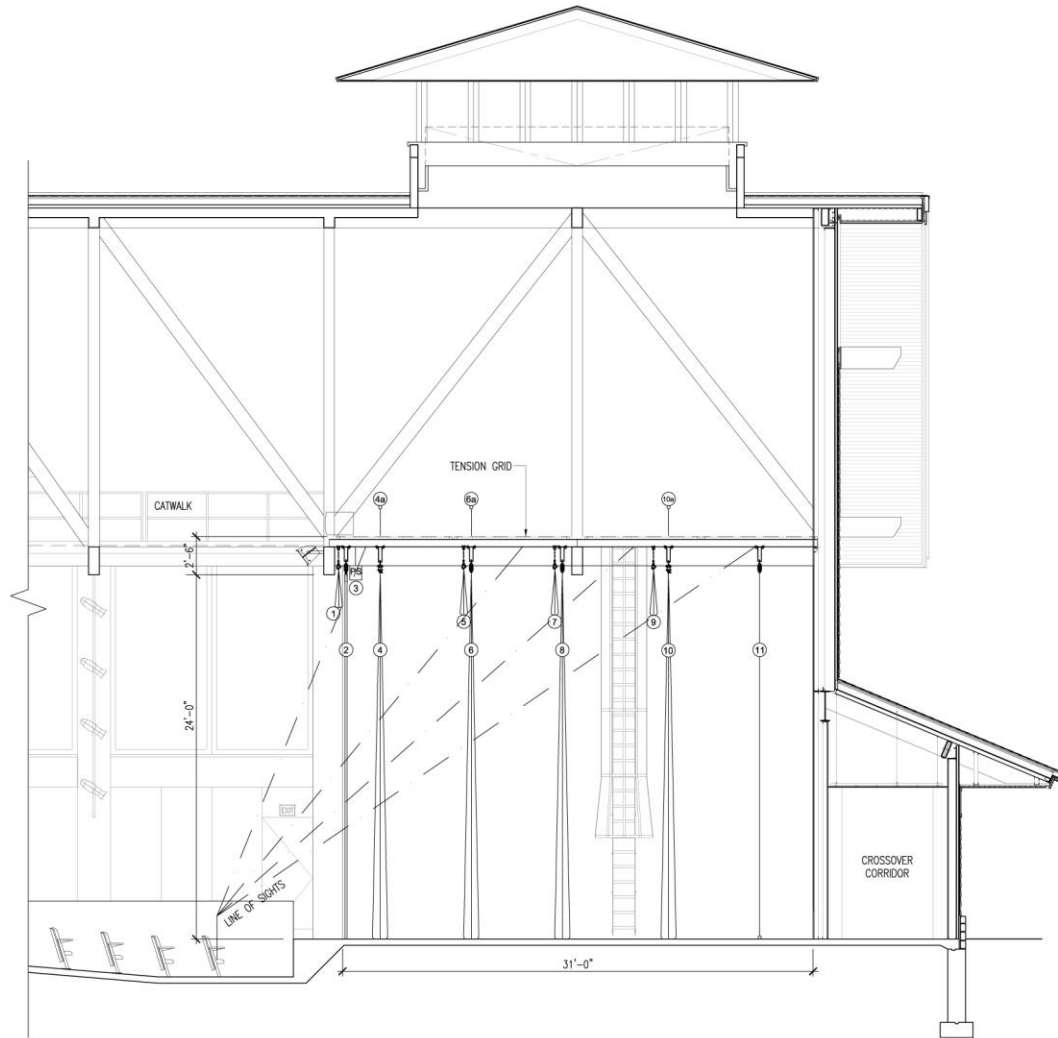
Spruce Peak Performing Arts Center does not have a loading dock. From the parking lot, crew uses a ramp from the parking lot to the loading doors.

Loading access to the stage is stage left through a set of double doors (8'0" high by 6'0" wide) leading directly to the stage. Crossover access behind the stage is a corridor (7'6" wide, 59'0" long and 10'0" high) that can be used for the temporary storage of properties.



Set	Description	Distance from Proscenium	Size Width X Height	Fullness	Material	Color	Track Model	Track Length	Remarks
1a	Acoustic Curtains	-77'-6"	2 @ 14'-0" x 14'-0"	50%	Virtue 20 oz. Combed Cotton	Plum	T-60	28'-0"	Next to Equipment Room
1	Valance	0'-3"	58'-0" x 2'-6"	50%	Majestic	Plum			Dead Hung Pipe
2	Stage Panel	0'-9"	2 @ 8'-0" x 24'-0"		Wood on Metal Frame		T-60	18'-3"	Dead Hung
3	Projection Screen	1'-0"	21'-4" x 12'-0"						Viewing Area
4	Main Curtain	3'-0"	2 @ 36'-0" X 24'-0"	50%	Majestic	Plum	T-70	56'-0"	Dead Hung
4a	1st Electric	3'-0"							Above Tension Grid
5	1st Border	8'-6"	69'-0" X 3'-0"	0%	Virtue 20 oz. Combed Cotton	Black			Dead Hung Pipe
6	1st Leg	9'-0"	14'-0" X 24'-0"	0%	Virtue 20 oz. Combed Cotton	Black	T-60	14'-0"	Dead Hung
6a	tnd Electric	9'-0"							Above Tension Grid
7	2nd Border	14'-6"	69'-0" X 3'-0"	0%	Virtue 20 oz. Combed Cotton	Black			Dead Hung Pipe
8	2nd Leg	15'-0"	14'-0" X 24'-0"	0%	Virtue 20 oz. Combed Cotton	Black	T-60	14'-0"	Dead Hung
9	3rd Border	21'-0"	69'-0" X 3'-0"	0%	Virtue 20 oz. Combed Cotton	Black			Dead Hung Pipe
10	Rear Traveler	22'-0"	2 @ 36'-0" X 24'-0"	0%	Virtue 20 oz. Combed Cotton	Black	T-70	72'-0"	Dead Hung
10a	3rd Electric	22'-0"							Above Tension Grid
11	Cyc	28'-0"	64'-0" X 24'-0"	0%	White Muslin	White	T-60	64'-0"	Dead Hung

Section View





### **Soft Goods**

Masking is provided with dead-hung borders, two sets of black velour legs on tracks and a traveler at the rear of the stage that can serve either as masking or a black backdrop. The legs and drop can be tracked completely off to the stage walls. In addition, a white cyclorama is located at the rear; it is also hung on a track that allows it to be stored offstage. There is a main drape that covers the full width of the proscenium.

### **Miscellaneous House Equipment and Inventory**

#### **CHAIRS**

- Orchestra Chairs 30
- Black Chairs 28
- Stools 6 at 36"  
2 at 24"
- Box Seat Chairs 61

#### **MUSIC**

- Music Stands 44
- Music Stand Lights 55

#### **WARDROBE**

- Coat Racks 4
- Z – Racks 4
- Ironing Boards 2
- Irons 2
- Steamers 1
- Quick Change Booth 1 (Available Upon Request)

#### **STAGE**

- Risers (4'x8') 6
- Riser Heights (Leg Sets)
  - 6" 10 Sets
  - 12" 4 Sets
  - 18" 8 Sets
  - 24" 4 Sets
- (2) Beam Clamps 12 (2 Ton)
- (2) 6' A-Frame Ladders
- (1) 10' A-Frame Ladder
- (1) 30' Extension Ladder
- (6) Dollies
- (2) Hand Trucks
- (3 sets) Stairs

#### **A/V & ELECTRICAL**

- (2) A/V Cart
- (10) Blue Clip Lights
- ]

For any questions or further information regarding the Stage or inventory please contact the box office

## Dressing Rooms and Green Room

The Spruce Peak Performing Arts Center is has two dressing rooms with lighting mirrors, chairs and clothing racks. Hangers, hand towels, and bath towels are provided. Two ironing boards, irons, and a steamer are available for artist use.

Each dressing room has a telephone capable of long distance calling and high speed internet (via Wi-Fi and Ethernet). In addition, each dressing room is equipped with a sound system for monitoring the show in progress and a 2 channel Clear-Com intercom system.

Located in close proximity to the dressing rooms are 3 restrooms, and 1 private shower available for artist use.

The Green Room is furnished with two armchairs, a couch, coffee table, microwave oven, and small refrigerator. Any items provided by hospitality will be located on tables in the Green Room, unless otherwise specified.

Dinner is served in the Green Room two hours prior to the performance unless otherwise requested.

## Audio Information

### **Power**

120/208V, 3Ø 100A (5 wire with CamLocks)\* (\*Shared with Lighting)

6 20Amp Circuits located Stage Left

6 20Amp Circuits located Stage Right

### **Control Location**

Front of House Control Location is upper right side of the Mezzanine or the Control Booth at the located at the rear of the House.

### **Assisted Listening System**

- Listen Technologies LT-800-972 Complete RF System
- Listen Technologies LR-400 8 RF Receivers

### **Monitor/Paging System**

Monitors are located in backstage restrooms, dressing rooms and green room. Paging happens via the ClearCom system panels in the dressing rooms and green room.

### **Production Communications**

- Clear-Com MS702 2-Channel Master Station

122 Hourglass Drive, Stowe, VT 05672

(802)760-4634

sprucepeakarts.org

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- Clear-Com RS602 (6) 2-Channel Belt Packs, (6) Headsets
- Clear-Com KB-701 Clear-Com Station (located in each dressing room)
- Clear-Com KB-702 Clear-Com Station (located in the Green Room)

### FOH Console Soundcraft SI1

- 48 input/ 24 output
- (4) Lexicon
- Compression, gates, and four band parametric EQ for each channel and aux outputs.
- 31 band EQ on all outputs
- 2 Deck Denon CD Players

### Monitor Console Soundcraft Spirit

- 48 input/ 12 output
- (8) Monitor mixes w/31 band eq
- 4 band, 2 sweepable parametric eq per channel

### Amplifiers

- Main: (2) d&b D12
- Monitors: (2) QSC CX128

### Speakers

- (4) d&B C7
- (2) d&b B2 Subwoofers

### Microphones

- (2) Shure SM 81
- (2) Shure Lavalier  
or
- (2) Shure temple boom
- (2) Shure SM 58 Wireless
- (1) Shure Beta 87A Wireless
- (6) Shure SM 57
- (5) Shure SM 58
- (2) Shure SM 86

### Monitor Speakers

- (2) JBL SRX700
- (4) JBL MRX500 (biamped)

### Microphone Stands

- (6) tall triangle base
- (4) tall round base
- (6) medium round base
- (9) booms

### Miscellaneous

- (2) Guitar Stands

122 Hourglass Drive, Stowe, VT 05672

(802)760-4634

sprucepeakarts.org

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For more and questions or further information regarding the Audio Information or inventory please contact:

John Bauer  
Sound Supervisor  
[bauer.vt@gmail.com](mailto:bauer.vt@gmail.com)  
(802)279-7222

## Lighting Information

### Power

- 120/208V, 3Ø 100A (5 wire with CamLocks)\*
- 6 20Amp Circuits located Stage Left
- 6 20Amp Circuits located Stage Right

### Dimmers

166 15Amp dimmers (156 dedicated to the Stage, 10 dedicated to the House)

### Control

#### Console

ETC ION 1000 (with dual monitors)  
2x20 Fader Wing

#### Auxiliary Control

A Net3 Radio Focus Remote is available.

#### Location

The primary control location is the Control Booth located at the rear of the House; however, the House and stage left are also available control positions depending on the needs of the event and the preference of the artist.

### Special Effects

UltraTec Radiance Hazer (wired remote, DMX control and stand alone operation)

**\*NOTE: If a production utilizes any equipment or props that cause smoke or haze, SPPAC will need to disarm smoke alarms and turn off the air handlers in the building.**

### Equipment Inventory

<u>Instrument</u>	<u>Available Inventory</u>	<u>Wattage</u>
ETC Source 4 19°	24	575w
ETC Source 4 26°	24	575w
ETC Source 4 36°	38	575w
ETC Source 4 Zooms (25-50°)	12	575w
ETC Source 4 Par EA (w/ lens kit VNSP, NSP, MFL, WFL)	24	750w
ETC Source 4 ParNel (25-45°)	10	750w
Selecon Aurora 3-Cell Cyc Lights	5	1k

### Accessory Inventory

- (30) ETC "B" Size Gobo Holders
- (10) ETC "A" Size Gobo Holders
- (12) 6.5" Donuts

### **Followspots**

(2) ETC Source 4 19° (750w) with iris', spot yokes and optional color changers, located in the FOH Catwalk.

### **Hardware**

- (6) 16' Booms with 50lb. bases
- (2) 18' Booms with 50lb bases
- (48) Sidearms

### **Stage Work Lights**

Overstage work lights are combination of fluorescent and incandescent fixtures that are controlled by two hard switches located stage right, and at the hatch located above the booth.

### **House Lights**

The house lights are controlled via two separate protocols: the Paradigm system, and the lighting console in the booth. The house lights are designated dimmers 166, 168-170.

#### **Vestibule Lights**

The Vestibule lights are located in the hallway entrances to the theatre and are only controlled by the lighting console and designated dimmer 167. House policy dictates that the vestibule lights are to be on and at full at any time that the House is at full, or the doors to the House are open.

#### **Foot Lights and Kneewall Lights**

The Foot Lights and Kneewall Lights are safety lighting located in the house and around patron seating. Vermont fire code states that these lights must remain on if there is a patron present. These lights prevent the House from entering a full black out, and are controlled via two hard switches located in the Control Booth.

### **Color and Templates**

SPPAC is primarily a Rosco house with a various color and gobo inventory. SPPAC is willing to accommodate special color and template orders with advance arrangement and notice.

For more and questions or further information regarding the Lighting information or inventory please contact:

Belinda Emerson  
Lighting Supervisor  
belindassy@aol.com

\*Please note: this power source is not independent to Lightitng.

## Projections Information

### **Projector**

There is one fixed video projector located in the Control Booth located at the rear of the House.

#### **Model**

Eiki EIPHDT20

#### **Inputs**

The projector is set up with inputs for various media including: VCR, DVD, Blu-Ray, HDMI, VGA, and RGB.

#### **Output**

6,500 ANSI Lumens

HDTV

1-Chip DLP

### **Projection Screen**

The fixed projection screen is a Dalite Professional Electrol with a 144"x256" viewing area. Please refer to Ground Plan and Line Set Schedule for further information.

The Cyclorama located at the rear of the stage may also be used as a projection surface if the artist desires a large image.

### **Input Locations**

- VGA: The Control Booth, House Left, or 3 locations at the front of the Stage
- RGB: The Control Booth House Left.
- HDMI: The Control Booth.
- VCR, DVD, Blu-Ray: The Control Booth.

### **Control Specs**

The projector operates using Extron and Creston video-processing equipment, unless using a VGA or RGB input which allows for computer operation.

### **Control Location**

Inputs being operated through the Creston system can be controlled in the Control Booth, the Front of House, or Stage Left. Inputs being operated through computer are limited by input location, and length of cable.